RED CHERRY
Kindy & Childcare Photography

How to Order Your Photos

Desktop & laptop guide

Ordering on a mobile phone? This guide is for ordering on a **desktop computer or laptop**. Please see our **mobile phone ordering guide** instead.

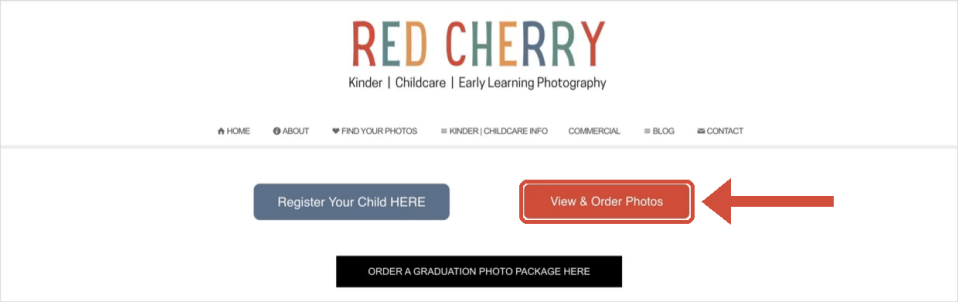
Before you start: have your **gallery email** handy. It arrives about 5–7 days after photo day and contains your **passcode** and **credit code**. Can't find it? Search your junk/spam for **"Red Cherry"**.

Your $35 registration payment does not order a package. To order, you need to enter your photo gallery, choose a package and apply the **$35 credit code** from your gallery email at checkout.

OPEN YOUR GALLERY

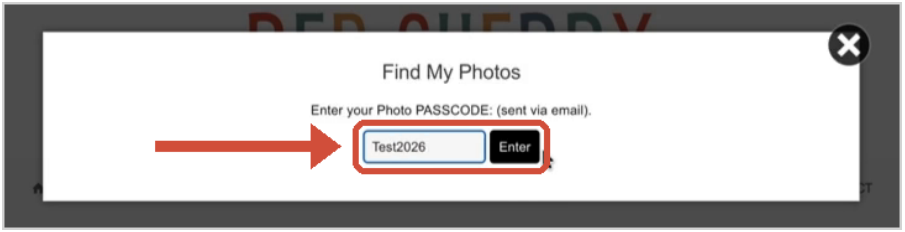
1 Go to our website

Visit **redcherryimages.com.au** and click **View & Order Photos**.



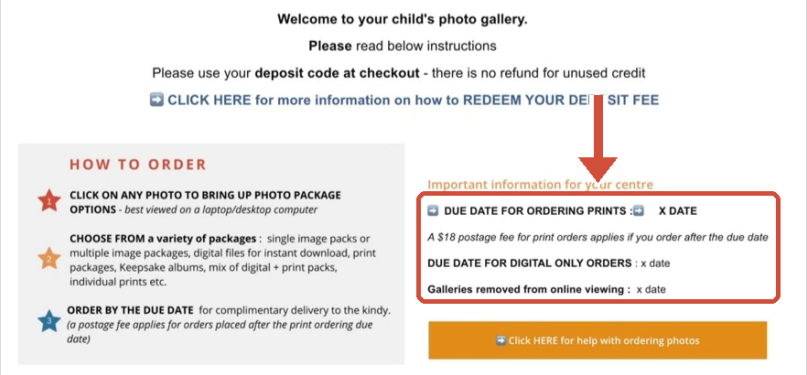
2 Enter your passcode and email

Click **Enter your PHOTO PASSCODE**, type (or paste) the passcode from your email and click **Enter**. Then enter your email address – **check it carefully**, as your order is sent there.



3 Check your due dates

The box at the top of your gallery shows the ordering due dates for your centre.

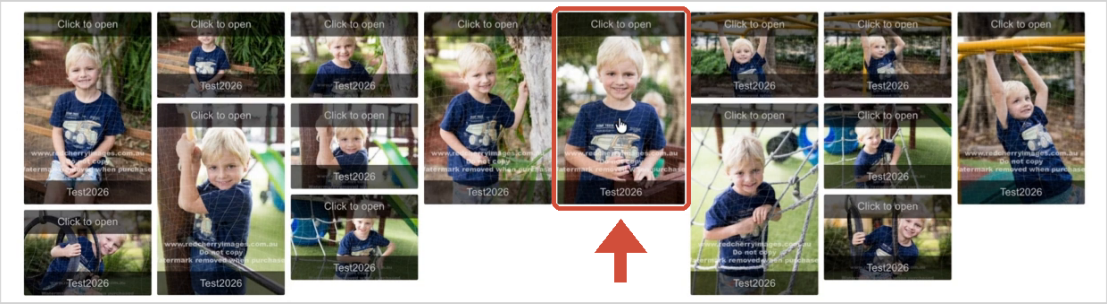


Important: Printed photos: order within 10 days for free delivery to your centre. Digital-only orders usually close 1–2 months after the gallery opens.

CHOOSE YOUR PACKAGE

4 Scroll down and click any photo

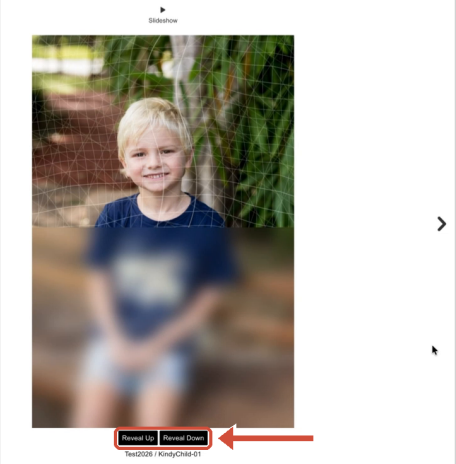
Your gallery shows colour and black & white photos. Click **any** photo to open the ordering options – it doesn't matter which one you start with.



5 Use Reveal Up / Reveal Down to see the whole photo

Part of each photo is blurred to deter screenshots. Click **Reveal Up** or **Reveal Down** to see each half clearly.

Tip: If the blur line crosses a face, use both buttons to check your child's expression.

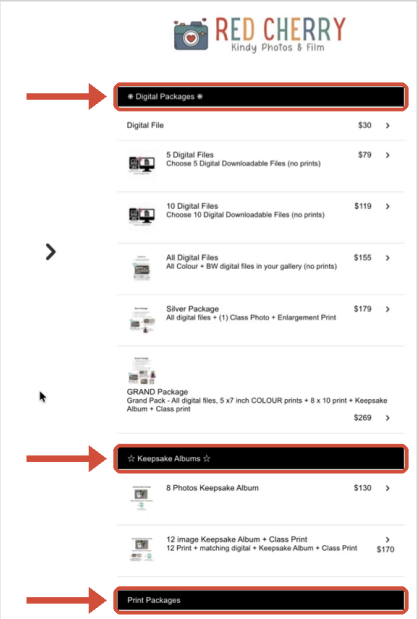


6 Browse the many packages available

There are **lots of packages to choose from** on the right of the screen – digital files, print packages, keepsake albums, digital + print bundles and single prints. **Scroll down the list to see them all.**

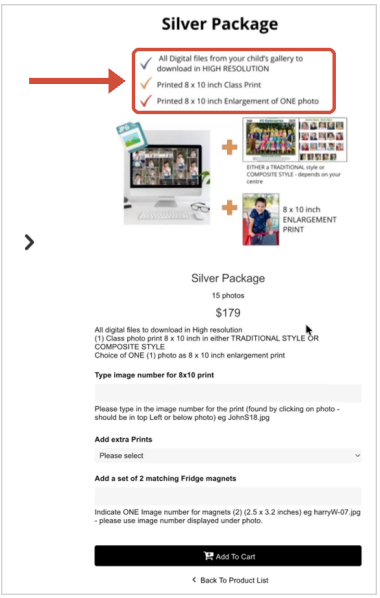
Important: A **digital file package** means digital files only – no prints – unless the description says otherwise.

More help: Ordering a **particular package**, or the **class photo only**? See our **order instruction pages** for step-by-step help.



7 Click a package to see what's included

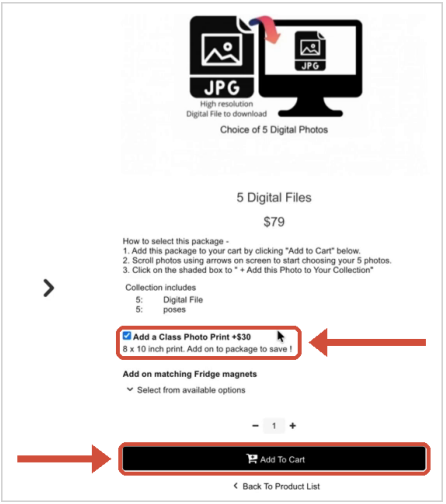
Each package has a description and pictures showing exactly what you receive. Please read it before adding to your cart.



8 Add any extras, then click Add To Cart

Some packages let you add extras – for example, tick **Add a Class Photo Print**. Then click **Add To Cart**.

Tip: Class photos are **prints only** and can't be previewed before purchase, for privacy.



PICK YOUR PHOTOS

9 Click "Got It" on the green message

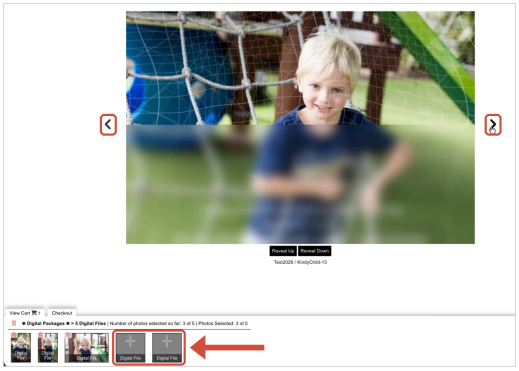
Empty boxes appear at the bottom of the screen – one for each photo in your package.

10 Fill each box with a photo

Use the **arrows** beside the photo to browse your gallery. When you see one you want, click an **empty box** to add it. Repeat until every box is full.

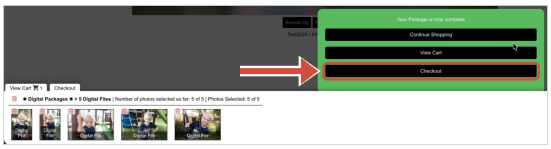
Tip: To swap a photo, click the small **bin icon** on it, then **Yes**.

Important: Colour and black & white versions count as **separate photos**, unless your package includes all digital files.



11 Package complete – go to Checkout

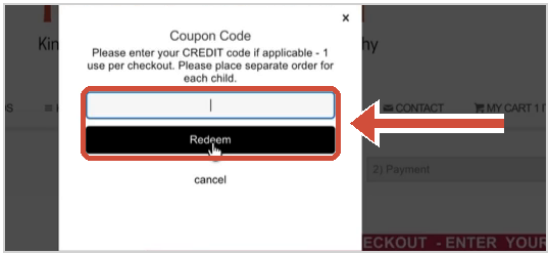
When every box is filled you can **Continue Shopping**, **View Cart** or go to **Checkout**.



CHECKOUT

12 Enter your credit code, then pay

Your $35 registration payment is applied here as a credit. On the checkout page, **first** click the black **ENTER your Credit code HERE** box on the left. Type the credit code from your gallery email and click **Redeem**. Then fill in your details and pay. Digital files are emailed straight away – download within 7 days.



Important: No code = no **$35 credit**. Refunds are not given for unused credit, in whole or in part. Your deposit is refundable **only** if your child is absent on photo day or we are unable to photograph them – not for any other reason.